

# TNCC

## Trauma Nursing Core Course



## Preparation Packet

This course is sanctioned and overseen by the ENA. Reviewing the textbook and completing the online modules are mandatory prior to entering the class. If you do not have the 8<sup>th</sup> edition textbook and certificate of completion for the modules, you will not be allowed to attend the class. An active RN license is required for certification. Those without an active RN license will not be allowed to test but will receive a certificate of attendance upon completion of the online modules and class.

Unfortunately, once registration with EMC is complete, we are unable to issue refunds.

The ENA recommends a 30-day registration cut off time to give participants enough time to prepare. The online modules take approximately 3 – 6 hours to complete.

The following pages will walk you through the procedure for completing the modules and testing.

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**Visit Our Website at [MedicalTraining.cc](http://MedicalTraining.cc)**



We want your experience to be low stress and educational. We have found it takes most people several weeks to prepare prior to entering the course. Following the completion of the online modules, your skills will be assessed in class. You will then have 7 days to complete the test online. You will have 2 hours to complete the exam with an 80% or better. If you are unsuccessful on your first attempt, you will be allowed one retake. The ENA charges a course fee for those who are unsuccessful or who do not complete the exam within 7 days.

## TNCC 8th Edition Mandatory Course Work

**\*Important** - Online Modules must be completed entirely in order to attend this course. We are unable to provide refunds or re-schedule without a fee for anyone who fails to do so before the course date. The 8th Edition TNCC Provider Manual is mandatory.

### Step 1 - ENA Registration

1. You will be sent an email from [enau@ena.org](mailto:enau@ena.org) within two business days (See Screenshot Page 1)
2. Click the "Course Registration" link in this email
3. Log in or create an ENA account if you have not already done so
4. Select "Complete Registration"

### Step 2 - Mandatory Online Modules

\*For full instructions, please refer to the following pages (Pre-course Module Directions 2-4)

1. You will be sent a second email from [enau@ena.org](mailto:enau@ena.org) within 3 business days of completing your ENA registration
2. Click the link in this email
3. Login to your ENA account
4. You will be prompted to choose Class Type: Click on "Full Course (RN)" and click select"
5. Click the TNCC/ENPC button on left side bar
6. Click the 1st Tile to begin and Complete all modules
7. Once the modules are completed, the full line will be green and the student is eligible for the live in-person or virtual course led by the Course Director

### Step 3 - Final Exam

After attending your TNCC course you will have 7 days to complete your final exam. You will receive an email from the ENA with a link to the exam registration.

For full instructions, please refer to the following pages (Course Exam Directions 5-7)

1. Login to your ENA account
2. Click on the 2nd Tile to access and complete the course evaluation (Must be completed prior to accessing exam)
3. Once this is complete the tile will turn green, and the learner will have access to their CE certificate
4. To start the exam, click the 3rd Tile "Course Exam"
5. Once the student has passed the exam, they will be able to view their Remediation Report. At this time, they will also have access to their provider card

Thank you for registering for ENPC or TNCC!

To ensure successful completion of the course, please be aware of the following:

- Students will NOT be allowed to attend the class if the pre-course modules are incomplete.
- Technical assistance is ONLY available Monday through Friday, 8:30am to 5pm Central Time.
- The flipped classroom teaching methodology used REQUIRES that students read the provider manual PRIOR to class. This will greatly enhance your learning experience and chance for success on the examination.
- The online examination MUST be completed within 7 days of the course – please make sure your schedule will allow this. You will have 2 attempts to achieve an 80% on the exam. BOTH attempts must be made within 7 days. If the course ends on a Tuesday, you have until the following Tuesday at 2359 to complete the exam.
- Email communications about the course will come from [enau@ena.org](mailto:enau@ena.org)
- Do NOT use Internet Explorer for the online modules or exam – this browser is no longer supported by Microsoft.
- For any technical issues with the online modules or exam, try the following:
  - Clear your browser history/cache
  - Use another browser (Chrome, Firefox, Edge)
  - Use another computer
  - Contact Course Operations (Monday through Friday, 8:30 am to 5pm Central Time)
    - [courseops@ena.org](mailto:courseops@ena.org)
    - 800.942.0011

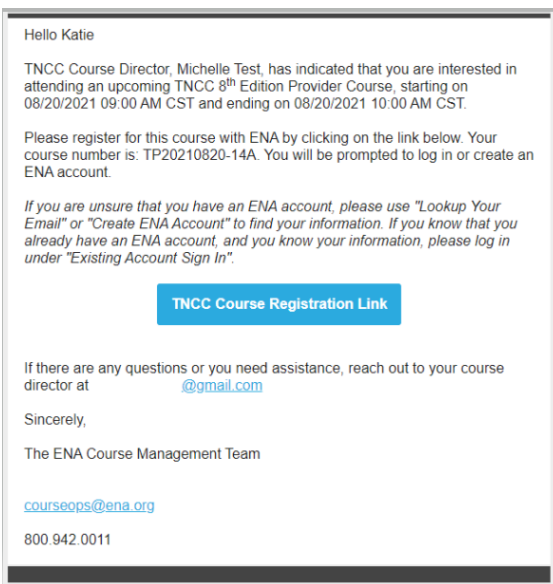
## Student View in the LMS

### ENPC/TNCC COURSE MANAGEMENT DIRECTIONS STUDENT VIEW

Below are screen shots and directions to help you through the features of ENA's new LMS. In this document, you are referred to as a *student*.

Let's get started!

### Registering for the Course:



Your course director will send you a course registration link to the email address you provided them. The email will be 'sent from' the email address ENAU@ENA.org. Click the registration link and you will be prompted to log in. If you do not have an ENA account, you will need to create one.

## Choosing Class Type:

The screenshot shows a web interface for selecting a class type. At the top, it says "TNCC 8th Edition Provider Course". Below this is a light blue bar with an information icon and the text "Please select class type below." There are four options listed, each with a description and a "Select" button:

- Full Course (RN)**: This is one and a half days of instructor-led classroom time, skills testing, and an online exam. Requires pre-course work. This option is for registered nurses (or the equivalent as defined by the student's country of practice) and is a good option for RNs taking the course for the first time. Receive 4-year verification.
- Fast Track (RN)**: This is one day of instructor-led classroom time, skills testing, and an online exam. Requires pre-course work. This TNCC only option is for registered nurses (or the equivalent as defined by the student's country of practice). Although not required, prior experience with the Trauma Nursing Process is ideal. Receive 4-year verification.
- Challenger (RN)**: No classroom time. This option includes skills testing and online exam only. Does not require pre-course work other than reading the manual. It is for registered nurses (or the equivalent as defined by the student's country of practice) with ENPC or TNCC experience and who are comfortable with self-study. Receive 4-year verification.
- Full Course (NON-RN)**: This is one and a half days of instructor-led classroom time, skills testing, and an online exam. Requires pre-course work. This option is for healthcare professionals interested in trauma patient care who are not registered nurses. No verification received.

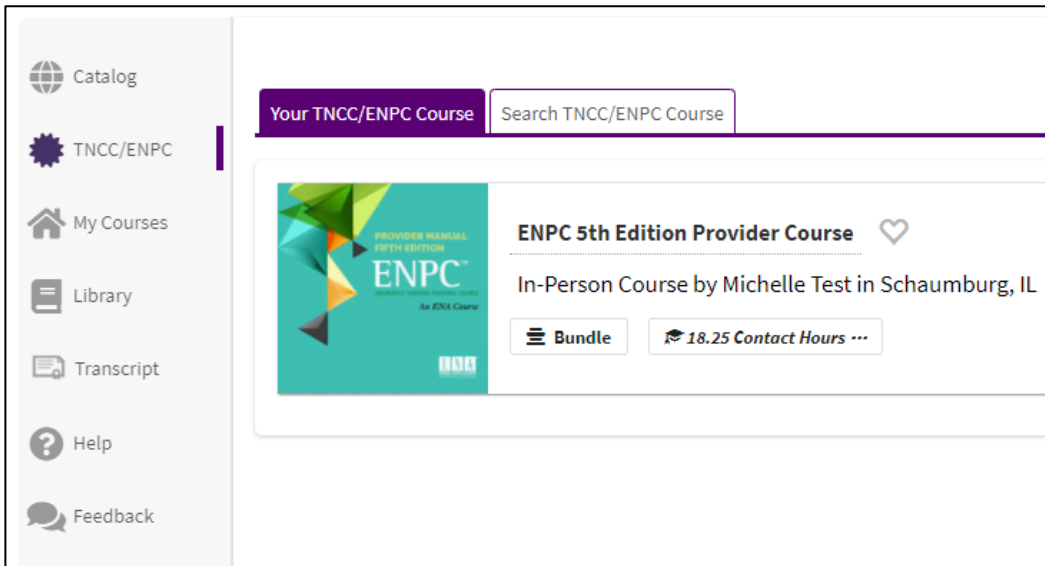
You will then be prompted to choose your class type. The options listed are Full Course (RN), Fast Track (RN) \*TNCC only, Challenger (RN) and Full Course (Non-RN). Please check with your course director if you are unsure what class type to choose.

## Logging Back in After Registration:

The screenshot shows the ENA login page. At the top, there are links for "HOME" and "LOGIN". The main heading is "Login to ENA". Below this are two input fields: "Email / Username" and "Password", both marked as "REQUIRED". At the bottom right, there is a "LOG IN" button with a sun icon.

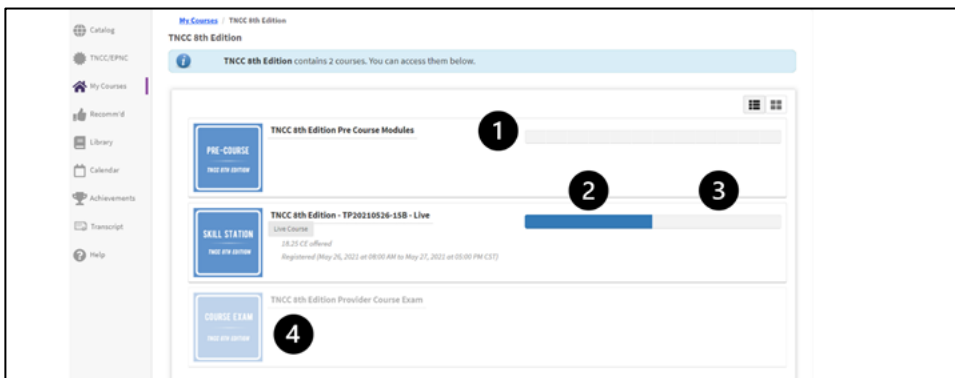
If you are looking to access your modules, evaluation, or exam after registration you will need to log back into our website. You can access your courses from your registration confirmation email, the Access Your Courses link on our website, or directly from this [link here](#).

## TNCC/ENPC



After logging in, then click on the TNCC/ENPC button located on the left side bar. This will show you any of your past or upcoming TNCC or ENPC courses and allow access to your pre-course modules, course evaluation, and exam.

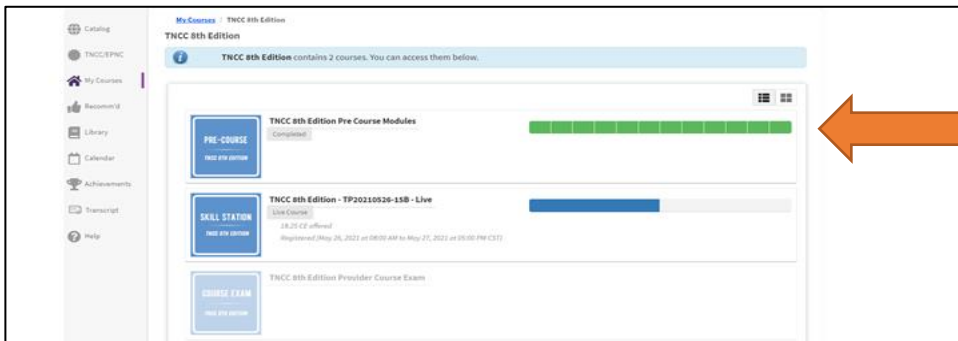
## Student Overview in LMS:



The student view consists of three tiles to illustrate course progression. Completion of all tiles is required to successfully pass the course.

1. Pre-course Modules
2. Skills Station in Live, in-person or virtual course
3. Course Evaluation Survey
4. Course Exam

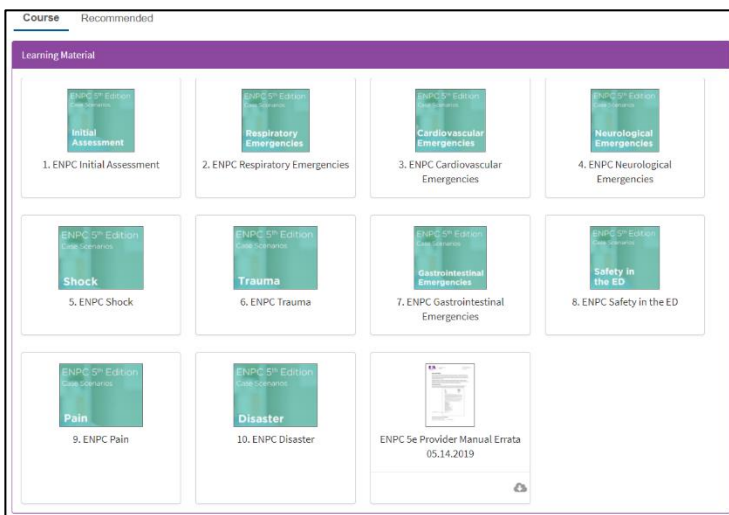
## Pre-Course Module Status:



As each of the pre-course modules are completed, the bar representing that module will turn green. When all of the pre-course modules have been completed, the full line will be green and the student is eligible for the live in-person or virtual course led by the Course Director.

**Please note:** There is no evaluation to complete after the pre-course modules.

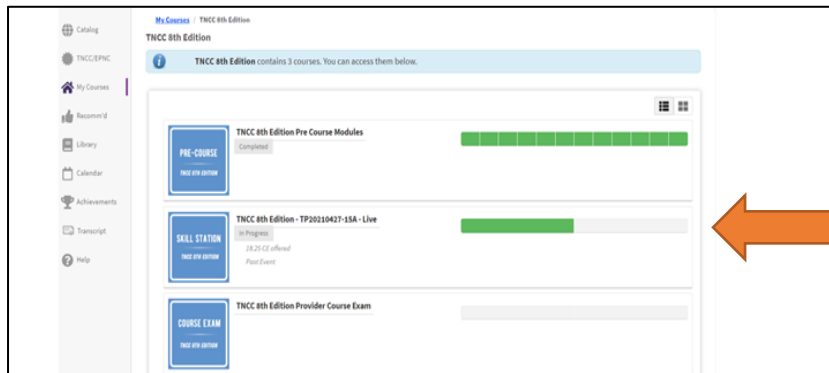
## Pre-Course Modules Selections:



Click on the pre-course module image and all of the pre-course modules will appear. When all are completed, students will click on the 'Mark as Viewed' button at the bottom of the page. The downloadable documents are available for reference but are not required viewing.

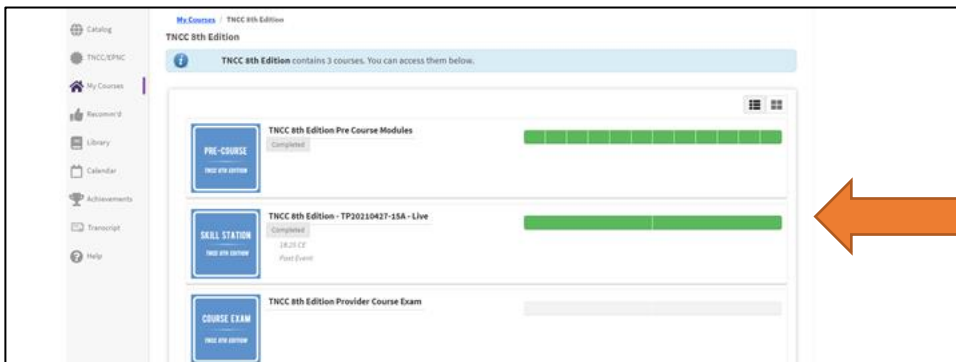


## Skills Station Scores:



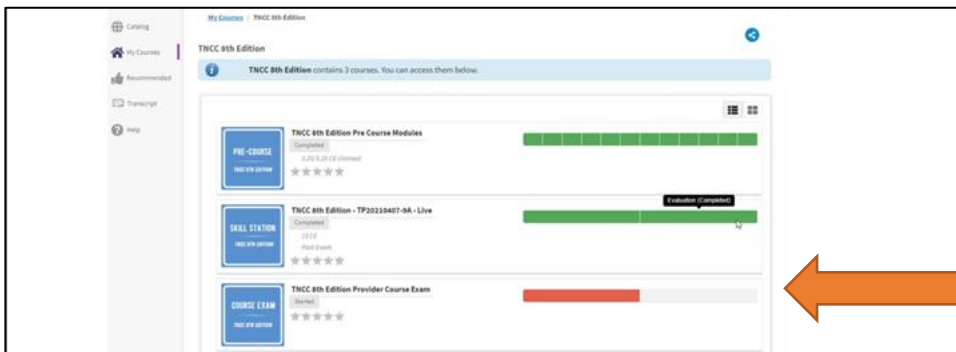
As skills station scores are entered by the Course Director, the first bar will turn green indicating that the student has passed the skill testing with a score of 70% or higher. Once the bar is green, the student has access to the required course evaluation. This evaluation must be completed before the exam can be accessed.

## Evaluation:



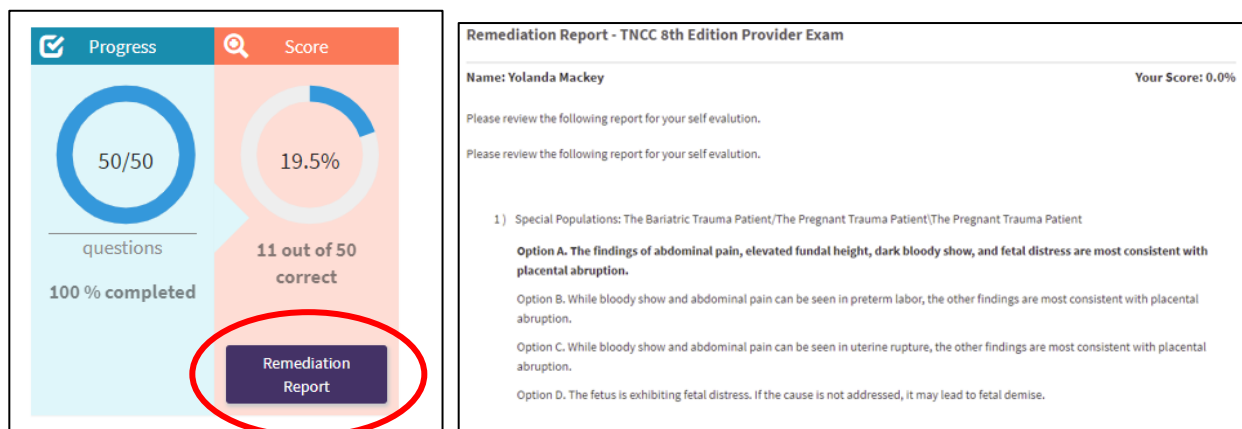
After the live in-person or virtual course, the student must complete a course evaluation. When the required evaluation has been completed, the second half of the bar will also turn green indicating that the exam can now be accessed. The names of the course instructors will automatically populate for the students to evaluate. After completing the evaluation, the learner will have access to their CE certificate.

## Exam:



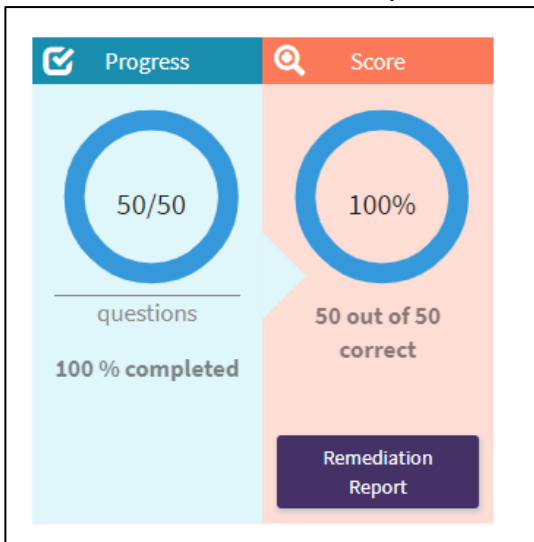
The student has two attempts to pass the exam. The two halves of the exam bar represent each attempt. The exam bar is color coded. Red indicates that the exam was failed. Green indicates that the exam was passed with a score of 80% or higher.

## Failed Exam, Next Steps:



If the student fails their first attempt, they will be able to view their Remediation Report. They will then have access to the 2<sup>nd</sup> attempt or 'make-up exam'. This 2<sup>nd</sup> attempt needs to be completed within the seven-day exam window. If the student fails their 2<sup>nd</sup> attempt, they will need to enroll in a new provider course if they require the verification.

## Passed Exam, Next Steps:



Once the student has passed the exam, they will again be able to view their Remediation Report. At this time, they will also have access to their provider card.

## Accessing CE Certification and Provider Card:

Course Name	Contact Hours	Completion Date	Certificate
ENPC 5th Edition Provider Course - PP20210509-14A - Live	7.75	May 10, 2021	<a href="#">Download</a>
Total Credits		7.75	

Students can access their CE Certification and Provider Card at any time. Click 'Transcript' on the left side toolbar and all past certificates and provider cards will be available for download.

Please contact ENA's Course Management Team at [ENAU@ENA.org](mailto:ENAU@ENA.org) or 847-460-4120 if you have any questions.

